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Boston Landmarks Commission

INSTRUCTIONS FOR CONDUCTING ARCHAEOLOGICAL FIELD INVESTIGATIONS

City Hall, Boston
Massachusetts 02201
(617) 725-3850

IN THE CITY OF BOSTON

In accordance with the memorandum of understanding between the Boston Landmarks Commission and the Massachusetts Historical Commission, procedures for conducting archaeological field investigations in the City of Boston shall be as follows:

1. Upon receipt of an application to conduct an archaeological field investigation in the City of Boston, the State Archaeologist shall immediately forward a copy of such application to the City Archaeologist.
 2. Within five (5) working days, the City Archaeologist shall review the application and supporting documentation and recommend to the State Archaeologist whether to inform the applicant that the application is complete in conformance with 950 CMR 70.12.
 3. Within fifteen (15) working days of receipt of a complete application, the State Archaeologist shall consult with the City Archaeologist in order to review the proposed research design, the field and laboratory methodologies, the qualifications of the applicant and the conformance of the application to the City Archaeological Plan. The City Archaeologist shall recommend whether the State Archaeologist should grant a permit.
- 4(a) If the City Archaeologist and State Archaeologist agree that a permit should be granted, then they shall co-sign the permit in accordance with 950 CMR 70.12(2).
- (b) If the City Archaeologist and State Archaeologist agree that a permit should be denied, then the City Archaeologist and State Archaeologist shall jointly issue a written statement to the Applicant describing the deficiencies in the Permit Application and reasons for denial of the permit in accordance with 950 CMR 70.12 (3). In cases of an appeal under 950 CMR 70.12(4), the City Archaeologist shall prepare a statement for review by the Massachusetts Historical Commission.

(circa 1985)

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- (c) If the City Archaeologist and State Archaeologist disagree that a permit should be issued, then the City Archaeologist shall issue a written statement to the State Archaeologist describing the basis for the disagreement. The State Archaeologist shall take such statement into consideration in deciding whether to issue or deny a permit.
- 5. The City Archaeologist and State Archaeologist shall jointly monitor the progress of field investigations conducted in the City of Boston under permit to determine whether the project conforms to the conditions agreed upon in the permit.
- 6. The City Archaeologist shall receive one (1) copy of the summary report of the field investigations as described in 950 CMR 70.14. The City Archaeologist shall review and comment to the State Archaeologist on the adequacy of the report in meeting the permit standards.